// अधिसूचना //

क्रमांक 1545 /नामांकन/2019   दुर्ग, दिनांक 18.09.2019

हेमचंद यादव विश्वविद्यालय, दुर्ग के शैक्षणिक सत्र 2019–20 के समस्त स्नातक प्रथम वर्ष/सेमेस्टर, स्नातकोत्तर कक्षाओं के प्रथम सेमेस्टर तथा स्नातक द्वितीय एवं तृतीय वर्ष के वे छात्र–छात्रायें जो पूर्व में स्वाध्यायी परीक्षार्थी के रूप में परीक्षा में सम्मिलित हुए एवं जिन्होंने पूर्व में हेमचंद यादव विश्वविद्यालय, दुर्ग (छ.ग.) से नामांकन नहीं कराया है ऐसे नवप्रवेशित छात्र/छात्राओं के लिए नामांकन आवेदन फार्म ऑनलाईन पद्धति द्वारा विश्वविद्यालय के वेबसाइट www.durguniversity.in में भरने एवं नामांकन शुल्क की **राशि रू. 150/–** जमा करने की तिथि निम्नानुसार निर्धारित की जाती है:–

(नामांकन शुल्क – ए.टी.एम. कार्ड/डेबिट कार्ड/क्रेडिट कार्ड/इंटरनेट बैंकिंग के माध्यम से जमा किए जाने हैं।)

क्र.	नामांकन फार्म एवं शुल्क	दिनांक
अ.	ऑनलाईन द्वारा शुल्क सहित आवेदन करने की तिथि	20.09.2019 से 30.09.2019 तक
ब.	महाविद्यालय द्वारा छात्र/छात्राओं से जमा किए गये हार्ड कॉपी, नामांकन शुल्क सूची, नामांकन रिटर्न फार्म विश्वविद्यालय में जमा करने की तिथि	03.10.2019 तक

टीप:–1. नामांकन फार्म **www.durguniversity.ac.in** ⟶ **Quick Links** ⟶ **Online Enrollment Form 2019-20** पर Click कर भरे जा सकते हैं।

2.विद्यार्थी, **www.durguniversity.in** के माध्यम से ऑनलाईन नामांकन आवेदन फार्म भर सकते हैं।

निर्देशः–

1. छत्तीसगढ़ के बाहर स्थित बोर्ड अथवा विश्वविद्यालय से उत्तीर्ण छात्र/छात्राओं से अप्रवासन शुल्क राशि रू. 360/– शुल्क लिया जाना है।

2. CBSE बोर्ड से उत्तीर्ण ऐसे छात्र/छात्राएं जिन्होंने छत्तीसगढ़ में स्थित किसी विद्यालय से परीक्षा उत्तीर्ण की है उन्हें अप्रवासन शुल्क का भुगतान नहीं करना होगा।

3. ऐसे विद्यार्थी जिन्होंने नाम/उपनाम परिवर्तन कराया है उन्हें भी नाम/उपनाम परिवर्तन शुल्क के रूप में राशि रू. 180/– का भुगतान ऑनलाईन पद्धति से ही करना होगा एवं इस संबंध में आवश्यक दस्तावेज अपलोड करना अनिवार्य होगा।

4. नामांकन हेमचंद यादव विश्वविद्यालय, दुर्ग के सम्बद्ध दुर्ग, राजनांदगांव, बेमेतरा, बालोद एवं कवर्धा (कबीरधाम) में स्थित महाविद्यालयों के नियमित विद्यार्थियों द्वारा भरा जाना है।

5. कृपया ध्यान रखें कि यदि छात्र/छात्रा द्वारा इस विश्वविद्यालय से पूर्व में नामांकन कराया गया है तो उन्हें पुनः नामांकन आवेदन फार्म जमा करने की आवश्यकता नहीं है।

6. अमहाविद्यालयीन होने के पश्चात पुनः नियमित प्रवेश वाले छात्रों को जिन्होंने पूर्व में नामांकन नहीं कराया था, उन्हें नामांकन फार्म एवं नामांकन शुल्क जमा करना होगा।

7. छात्र–छात्राएँ ऑनलाईन नामांकन फार्म भरने में किसी भी प्रकार की असुविधा होने पर मोबाईल नं. 9713387094 / 7225940167 (प्रातः 10 बजे से सायं 06 बजे के मध्य) एवं ई–मेल onlinehelp@durguniversity.in पर सम्पर्क कर सकते हैं।

संलग्नः– **Instruction Page**

आदेशानुसार

कुलसचिव
हेमचंद यादव विश्वविद्यालय, दुर्ग (छ.ग.)

पृ.क्र. 1546/नामांकन/2019   दुर्ग, दिनांक 18.09.2019

प्रतिलिपि:–

1. माननीय राज्यपाल एवं कुलाधिपति महोदय के प्रमुख सचिव, छत्तीसगढ़, राजभवन, रायपुर।

2. प्रमुख सचिव, उच्च शिक्षा छत्तीसगढ़ शासन, महानदी भवन मंत्रालय, नया रायपुर।

3. आयुक्त, उच्च शिक्षा विभाग, ब्लॉक–सी–30, द्वितीय/तृतीय तल, इन्द्रावती भवन, नया रायपुर।

4. वित्त अधिकारी/उपकुलसचिव/सहा. कुलसचिव, अकादमिक/गोपनीय/परीक्षा विभाग, हेमचंद यादव विश्वविद्यालय, दुर्ग।

5. अधिष्ठाता छात्र कल्याण, हेमचंद यादव विश्वविद्यालय, दुर्ग।

6. प्राचार्य, संबद्ध समस्त महाविद्यालय, हेमचंद यादव विश्वविद्यालय, दुर्ग।

7. माननीय कुलपति के सचिव/कुलसचिव के निज सहायक, हेमचंद यादव विश्वविद्यालय, दुर्ग के सूचनार्थ।

8. संपादक, समस्त स्थानीय समाचार पत्र, दुर्ग/बेमेतरा/बालोद/राजनांदगांव/कबीरधाम को इस निवेदन के साथ कि कृपया अपने लोकप्रिय समाचार पत्र के आगामी अंक में छात्रहित में इसे समाचार के रूप में प्रकाशित करने का कष्ट करें।

9. मैनेजर, लर्निंग स्पाइरल प्रा.लि. को सूचनार्थ।

उपकुलसचिव
हेमचंद यादव विश्वविद्यालय, दुर्ग (छ.ग.)

Guidelines to fill up the Enrollment Form for
Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
Online Application
(Academic session 2019-2020)

What all do you need to complete the Online enrollment application process for Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Online Application?

As an applicant you would need the following:

1. An **E-mail ID** for registration and for receiving all future correspondence till the admission process is over and subsequently, if admitted.

2. A **Mobile Number** to receive **SMS** based notifications/communications related to the online application, Admit card, Admission etc till the admission process is over and subsequently, if admitted.

3. Access to facilities of computer with internet connectivity, B/W printer and scanner.

4. A recent passport sized **colour photograph** (for scanning and uploading in "jpeg/jpg/png/bmp/gif" format are allowed. File size of scanned photograph should not be more than 100KB).

5. Your **signature** using **Blue/Black** pen on white sheet (for scanning and uploading in "jpeg/jpg/png/bmp/gif" format only. File size of scanned photograph should not be more than 100KB).

6. Access to an online payment facility / service such as ONLINE Payment mode:

   1. Net Banking (NEFT on SBI & Others)
   2. Credit card
   3. ATM-cum-Debit card

Steps to be followed for filling the online enrollment application:

Before proceeding to fill up the online enrollment application form, please ensure that you have the required details and scanned image files of your (i) recent passport size colour photograph and (ii) signature [as specified at Para 4 & 5 above], which will be needed at different stages of process. The entire process of filling online enrollment application form can be completed in six stages. The six stages are:

1. Registration on the Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Application Portal (https://durg.ucanapply.com/smartexam/public/student) for online process

2. Select the course [check eligibility]

3. If you choose to apply for the selected course [do it after confirming your eligibility etc], application form will appear on the screen. Fill up the details in the application form which will have following sections:

    1. Applicant Details

    2. Upload scanned image file of your Photograph Signature [as specified in Para 4 & 5 above]

    3. Academic details

    4. Scan Document Upload (last year mark sheet)

4. Final Review of details entered in the Application Form and if they are corrected then 'Confirm' the submission. Else, edit the details before confirming submission.

5. Fee Payment & application Submission

6. For subsequent applications (after the first course) process of filling up 'Applicant Details', 'uploading of Photograph and Signature' and 'Academic Details' will not be required. These details will be repeated automatically/copied for all subsequent applications after the first application. If you choose to pay after selecting all the courses of your choice, a combined payment of Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Online Fee for all courses you have applied for can be done.

How to complete enrollment application on the Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Application Portal (https://durg.ucanapply.com/smartexam/public/student**) for Online Process?**

Please click on **"Student tab"** given on the home page of the Online Portal (https://durg.ucanapply.com/smartexam/public/student). Screenshot as bellow.
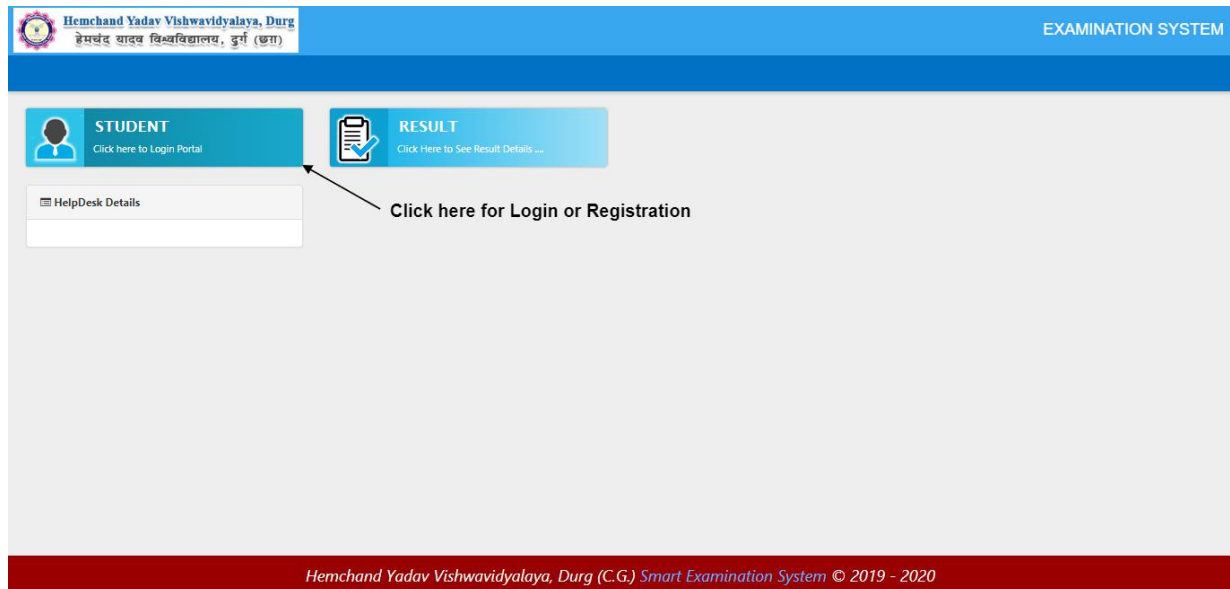
Step 2: On clicking the 'STUDENT TAB' login pop up will open. For new registration click on '**New user Register Now**' button. Screenshot as bellow.
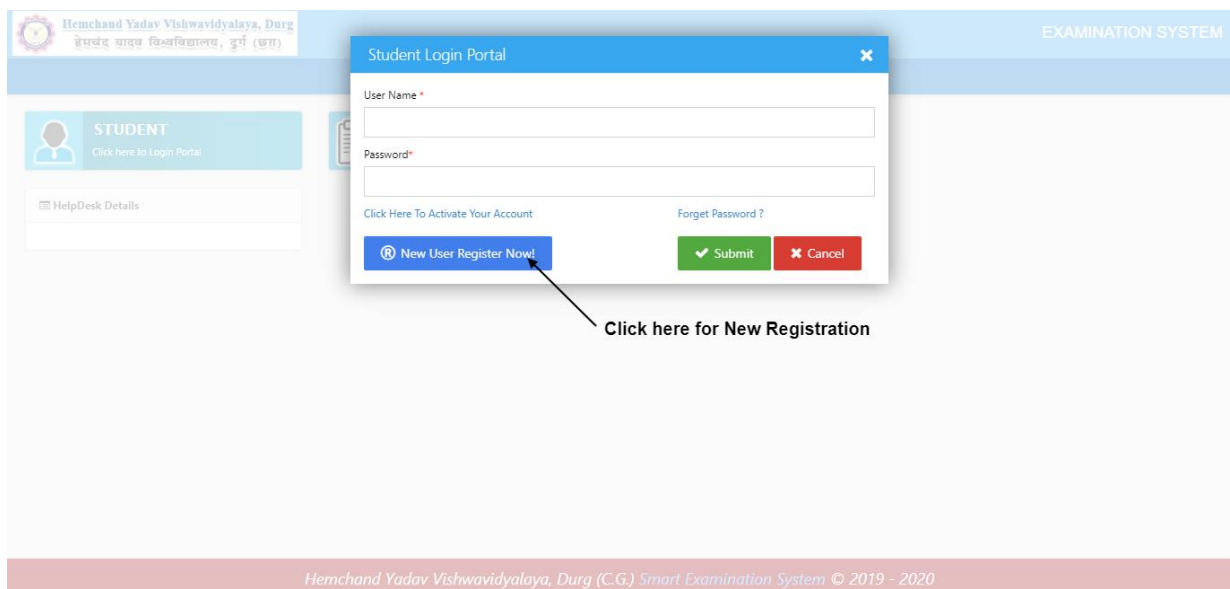
After clicking on '**New user Register Now**' button the '**User Registration**' Popup will open, Fill all required details and click on '**Submit**' button User account activation,

After that click on '**Verify/Activate your account**' link, at that you will receive an **OTP, Username and Password** on your registered mobile number and you email ID,

Now Insert the your username and OTP in Activation Popup and click on submit button.(as sent on your mobile number or Email ID), Screenshot as bellow.

Now Your Account will activated. Click on **Login** button to login in your account, and insert the user name (Email id) and password and click on submit. The Screenshot is as bellow.

After Login, you will get the Dashboard page, On that page click on **'Enrollment-Form'** button, hen the **Enrollment-Form** will appear, The Screenshot is as bellow.

Fill all the mandatory details and click on 'Proceed' button to Application Status. As shown below.

Now in Application Status you will get the **Application Details**, click on and fill all the details step by step, and finally click on save and continue to go to the next tab Document details.

As shown below.

DASHBOARD   **CHANGE PASSWORD**   **LOGOUT**

Hemchand Yadav Vishwavidyalaya, Durg
हेमचंद यादव विश्वविद्यालय, दुर्ग (छ.ग.)

Helpline: PHONE NO
Email Id: onlinehelp@durguniversity.in

2019-2020

Dashboard / Application Status   **Click here to fill the Applicant Details**   Welcome Banti Kumar Soni

Application status

Applicant Details ✕
Document Details ✕
Photo & Signature ✕
Select Subject ✕
Preview ✕

Status of Submitted Application

Application status

Stage	Description	Status
1	Applicant Details	Incomplete
2	Document Details	Incomplete
3	Photo & Signature	Incomplete
4	Select Subject	Incomplete
5	Preview	Incomplete

<= Please click on left menu to view details

Application status

Applicant Details ✕
Document Details ✕
Photo & Signature ✕
Select Subject ✕
Preview ✕

Applicant Details for : M.A Political Sc - Master of Arts in Political Science   Institute/Campus- GOVT. GHANSHYAM SINGH GUPT COLLEGE, BALOD-(101)   Semester - II

First Name : *   Middle Name :   Last Name : *
Banti   Kumar   Soni

Father's Name/ Husband's Name : *   Mother's Name : *   Gender : *
Father Name   Mother Name   MALE

Date of Birth(DD) :   Date of Birth(MM) :   Date of Birth(YYYY) :
7   September   1990

Nationality : *   Category : *
Indian   GN

Religion : *   Medium Of Instruction(Persuing) : *
HINDU   English

DIfferently Abled/ Divyang : *   Aadhar No :
NO   123456789968

Roll no : *   Enrollment No : *
987654321   123456789

Permanent Address

STUDENT_PARMANENT_ADDLINE1   STUDENT_PARMANENT_ADDLINE2
House No 50, Approach Road   Near Municipal Corporation,

STUDENT_PARMANENT_ADDLINE3   STUDENT_PARMANENT_CITY
Shivpuri   Central Delhi

STUDENT_PARMANENT_POSTOFFICE   STUDENT_PARMANENT_DISTRICT
Central Delhi   Central Delhi

STUDENT_PARMANENT_STATE   STUDENT_PARMANENT_PINCODE
Delhi   110001

Correspondence Address ☑ Same As Permanent Address

STUDENT_COMMUNICATION_ADDLINE1   STUDENT_COMMUNICATION_ADDLINE2
House No 50, Approach Road   Near Municipal Corporation,

STUDENT_COMMUNICATION_ADDLINE3   STUDENT_COMMUNICATION_CITY
Shivpuri   Central Delhi

STUDENT_COMMUNICATION_POSTOFFICE   STUDENT_COMMUNICATION_DISTRICT
Central Delhi   Central Delhi

STUDENT_COMMUNICATION_STATE   STUDENT_COMMUNICATION_PINCODE
Delhi   110001

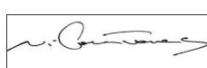Email :   Mobile No :   **Save & Continue**

Click here to save and Continue

Now upload the required document on '**Document detail**' tab, click on '**upload**' and '**save & Proceed**' as shown bellow.

Now upload scanned image file of your passport size **Photograph** and **Signature.** And click on **Save and proceed** button**.** Screenshot as bellow.

Now on Subject Selection page select the Subject Combination and Compulsory papers and click on **Save**
button.

Now the Form preview page will show. At the bottom **check the confirmation** and click on **Confirm & Submit** button. Screenshot as bellow.

Student Copy

Hemchand Yadav Vishwavidyalaya, Durg
हेमचंद यादव विश्वविद्यालय, दुर्ग (छ.ग.)
ATKT-FORM   SEMESTER - II
SESSION   2018-2019

Type of Programme	PG
Name of Course	Master of Arts in Political Science
Name of College	GOVT. GHANSHYAM SINGH GUPT COLLEGE, BALOD
College Code	101
Enrollment No	123456789
Roll No	987654321

PERSONAL DETAILS

1. Full Name Of The Applicant:	Banti Kumar Soni
2. Father's/Husband's Name:	Mr. Father Name
3. Mother's Name:	Mr. Mother Name
4. Address For Communication: (With Pin Code)	House No 50, Approach Road,Near Municipal Corporation,,Shivpuri, Central Delhi,Central Delhi,110001
5. Permanent Address: 5. Permanent Address: (With Pin Code)	House No 50, Approach Road,Near Municipal Corporation,,Shivpuri ,Central Delhi,Central Delhi,110001 House No 50, Approach Road,Near Municipal Corporation,,Shivpuri ,Central Delhi,Central Delhi,110001
6. E-mail-ID :	banti.bpl@gmail.com
7. Contact No. :	9406301286
8. Date of Birth:	7/9/1990
9. Gender:	MALE
10.Category:	GN
11.Religion:	HINDU
12.Medium of Instruction:	English
13.Differently Abled/Divyang:	NO
14.Aadhar Number.:	123456789968
15.Nationality:	Indian

Subjects offered:

SUBJECT CODE	SUBJECT NAME
201	WESTERN POLITICAL THOUGHT
202	STATES POLITICS IN INDIA
203	COMPARATIVE POLITICS OF DEVELOPING COUNTRIES

☐ I CONFIRM THE ABOVE

Confirm & Submit

Check here to confirm   **Click here to Submit**

Now for payment process please click on **Proceed to Payment** button as in bellow,

Student Copy

Hemchand Yadav Vishwavidyalaya, Durg
हेमचंद यादव विश्वविद्यालय, दुर्ग (छ.ग.)

ATKT-FORM SEMESTER - II
SESSION   2018-2019

Type of Programme	PG
Name of Course	Master of Arts in Political Science
Name of College	GOVT. GHANSHYAM SINGH GUPT COLLEGE, BALOD
College Code	101
Enrollment No	123456789
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PERSONAL DETAILS

1. Full Name Of The Applicant:	Banti Kumar Soni
2. Father's/Husband's Name:	Mr. Father Name
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4. Address For Communication: (With Pin Code)	House No 50, Approach Road,Near Municipal Corporation,,Shivpuri, Central Delhi,Central Delhi,110001
5. Permanent Address: (With Pin Code)	House No 50, Approach Road,Near Municipal Corporation,,Shivpuri ,Central Delhi,Central Delhi,110001
6. E-mail-ID :	banti.bpl@gmail.com
7. Contact No. :	9406305286
8. Date of Birth:	7/9/1990
9. Gender:	MALE
10.Category:	GN
11.Religion:	HINDU
12.Medium of Instruction:	English
13.Differently Abled/Divyang:	NO
14.Aadhar Number.:	123456789968
15.Nationality:	Indian

Subjects offered:

SUBJECT CODE	SUBJECT NAME
201	WESTERN POLITICAL THOUGHT
202	STATES POLITICS IN INDIA
203	COMPARATIVE POLITICS OF DEVELOPING COUNTRIES

Proceed To Payment ————— **Click here to proceed to payment**

How to pay the Application Fees?

You will get drop down for '**Payment Type**'; here you can get ONLINE Payment type. Click here to make payment. On clicking you will see the following screen.

Select Application(s) for Payment of Application Processing Fee

Applicant Name :

Email-ID :

List of Complete Application(s) is given below:

Exam Type	Course	Semester	Amount	Payment Type
RE-APPEAR	Master of Arts in Political Science (M.A Political Sc)	Second Semester (Sem - 2)	650	ONLINE ▾

Check here for payment type

○ Credit Card ⦿ Debit Card ○ SBI Net Banking ○ Net Banking on Others

Select here for Online Payment

In case your previous transaction is not updated then click this button to process such previous payments.

Application Processing Fee Rates per Application
Application Processing Fee Rates per Application

Rates for	Fees
Application Fees	Rs.650
Debit Card : 2.65% of the fees (Includes 18% GST)	Rs.17.69
Total	Rs.667.69

Click here to process the payment ⟶ [Proceed To Pay]

You can select the applications for which you want to pay the Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Online Fee by clicking 'ONLINE' the check box given in the bottom left for 'Select to Pay'. You have option of paying Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Online Fee online [using Credit Card/Debit Card/NEFT (Net Banking on SBI)/NEFT (Net Banking on Others)] through payment gateway available on the Portal [by clicking 'Proceed to Pay'].

Online Payment

To proceed with the payment please click on the '**Pay Now & Submit Application !**' button below or in case you want to cancel the payment process then click on the '**Cancel**' button. Please note that NO changes in the details furnished by you in the Application form would be possible once you make the payment of Fee.

Summary of Candidate :

Name:

Email:

Mobile Number:

Summary of the amount and TDR charges :

As per Banking / Payment Gateway rules, you would be also required to pay the online payment charges [TDR] in addition to the Application Fee as per the details given below:

Amount Payable: Rs. 650
Payment Charges [TDR]:   Rs. 17.69
Total Amount to be paid: Rs. 667.69

[Cancel]   [Pay Now & Submit Application !] ⟵ **Click here for payment and submit Application**

On clicking **'Proceed to Pay'**, following screen will appear. Here you can check your summary and payment amount etc. Once you click **Pay Now & Submit Application** button then system will go for payment to your banking website. After a successful payment you will get Payment Successful message. And your application process is complete.

After a successful payment you can take the Print of the form.

Online Support Services
Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
Admission Portal